



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

February 11, 2012

The Knightdale Town Council met at 8:30 a.m. at the Knightdale Public Safety Center Training Room, 967 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen; Mayor Pro Tem Mike Chalk; Councilors Jeff Eddins, Terry Gleason, James Roberson, and Dustin Tripp.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Jimmy Overton, Finance Director; Joey Gombatz, Accounting Operations Manager; Chris Hills, Planning Director; Fred Boone, Town Engineer; Shawn Brown, Public Safety Director; Tina Cheek, Parks and Recreation Director; Keith Archambault, IT Administrator.

Welcome

Mayor Killen welcomed participants at 9:03 a.m.

Five-Year Forecast – Employment

Town Manager Seth Lawless presented the employment forecast for the next five years adding thirteen new positions.

Council discussed various departmental staffing needs and gave staff the following direction:

- Considering part-time staff for new Maintenance positions proposed in Public Works
- Dividing Public Works into 2 divisions similarly to Public Safety

First Avenue Improvements Project Update

Town Engineer Fred Boone gave an update on the First Avenue Improvements project for Phases I and II. Mr. Boone noted Phase I is

projected for completion in late summer 2012 and Phase II should be complete in early fall 2012.

Mingo Creek Greenway Update

Town Engineer Fred Boone updated Council on the proposed greenway. Mayor Killen requested concept plan for trail head on west side of Hodge Road from consultant.

Town Manager Seth Lawless reviewed revised budget estimates for the greenway project.

Mayor Killen commented about potential Wake County funds and instructed staff to draft a proposal for presentation to Wake County for open space funding.

Park Financing Options and Phase II Cost Estimates

Finance Director Jimmy Overton presented park financing options for Phases I and II.

Parks and Recreation Director Tina Cheek reviewed plans for proposed tennis court construction.

Council reviewed bid alternate items and discussed priorities of Phase II items and the possibility of moving some items to a third phase. Staff and Council discussed a bond issue so citizens would have input on implementation schedule of park and Council instructed staff to move forward in planning for a November bond referendum with public hearings.

Council suggested involving the Parks and Recreation Advisory Board to obtain input from citizens to aid Council in deciding how to prioritize park items.

Council agreed to use the town hall building as collateral for a 20 year loan.

Park Construction Schedule Update

Planning Director Chris Hills provided an update for park construction.

Projected Storm Water Fund Budget

Finance Director Jimmy Overton reviewed the proposed budget ordinance for funding a Storm water program.

Town Engineer Fred Boone discussed details of the Storm Water Utility and asked for direction on various decisions to be made. Council agreed to begin budget discussions using a \$2.00 rate.

Council discussed street sweeping options.

Joint Session with Land Use Review Board


Council heard updates and discussed various ideas and projects with members of the Land Use Review Board.

Councilor Eddins and Councilor Roberson exited the meeting at 12:15 p.m.


Resurfacing Projects

Town Engineer Fred Boone presented a list of streets in need of resurfacing and asked for Council direction on prioritizing.

Meeting adjourned at 12:37 p.m.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts